

**Government of Pakistan
Ministry of Federal Education and
Professional Training**

**PRE-QUALIFICATION TO CONDUCT TEST FOR APPOINTMENT OF
EDUCATION ATTACHE IN EMBASSY OF PAKISTAN, BEIJING, CHINA.**

Ministry of Federal Education and Professional Training intends to appoint an Education attaché (BS-18/19), in Beijing China to protect the interests of Pakistani students and collaborate with China, in the field of education. To ensure competency and merit in the appointment of the education attaché, the Ministry of Federal Education and Professional Training has to get the written test conducted through a specialized third-party testing agency who shall have the expertise in conducting tests for attaches' posted in missions abroad.

Eligibility Criteria

- i. The Testing Agency / Institution shall be a higher education registered with the Higher Education Commission of Pakistan.
- ii. The Organization shall have experience in conducting similar tests in the past.
- iii. The Testing Agency should have conducted test for Attaches on behalf of the Government.

The selection process will be done in accordance with PPRA Rules 2004, clause 36(b) single stage two envelopes. Technical and Cost proposals may be sealed and submitted in two (02) separate envelopes.

The proposal must reach the office of the undersigned by 02:00 p.m. on 30th November, 2020. Proposals received will be opened on the same day at 02:30 p.m. Incomplete proposals shall not be entertained. Ministry reserves the right to reject the submitted proposals in accordance with clause 33 of PPRA Rules.

The detailed request for proposal document is available at www.mofept.gov.pk.

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Ministry of Federal Education and Professional Training
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**PRE-QUALIFICATION TO CONDUCT TEST FOR APPOINTMENT OF
EDUCATION ATTACHÉ IN EMBASSY OF PAKISTAN, BEIJING, CHINA**

1. Introduction:

Ministry of Federal Education and Professional Training intends to appoint an Education attaché (BS-18/19), in Beijing China to protect the interests of Pakistani students and collaborate with China, in the field of education. To ensure competency and merit in the appointment of the education attaché, the Ministry of Federal Education and Professional Training has to get the written test conducted through a specialized third-party testing agency who shall have the expertise in conducting tests for attaches' posted on missions abroad.

2. Duration and Tenure:

The Education Attaché will be posted in China for duration of two years; extendable by one more year. The terms shall begin in March, 2021 upon the expiry of term of the incumbent Attaché.

3. Responsibility of Testing Agency:

The sole responsibility of testing agency will be to conduct the written test and submit result and all exam related material on prescribed date. The qualified candidates will become eligible for interviews. Their interviews will be conducted through a Committee constituted by the Ministry of Federal Education and Professional Training.

4. Eligibility Criteria:

- i. The Testing Agency / Institution shall be a higher education registered with the Higher Education Commission of Pakistan.
- ii. The Organization must have experience in conducting similar tests in the past.
- iii. The Testing Agency must have conducted test for Attaches on behalf of the Government.

5. Terms of References and Deliverables:

- i. The Testing Agency shall arrange the test at a suitable date and venue in consultation with the Ministry of Federal Education and Professional Training.
- ii. The Testing Agency shall provide all testing material and instruments.
- iii. The Testing Agency shall be responsible for finalizing and implementing all modalities for conducting the test.
- iv.
- v. The Testing Agency would evaluate candidates against a predetermined criteria and tabulate written scores
- vi. The Testing Agency would provide the result in a pre-agreed format and at a pre-determined date in writing to this Ministry

6. Submission Guidelines:

The selection process will be done in accordance with PPRA Rules 2004, clause 36(b) single stage two envelops. Technical and Cost proposals may be sealed and submitted in two (02) separate envelops.

The proposal must reach the office of the Section Officer (IC-I), Ministry of Federal Education and Professional Training, Room No. 134 "C" Block, Pak Secretariat, Islamabad by 02:00 p.m. on 30th November, 2020. Proposals received will be opened on the same day at 02:30 p.m. Incomplete proposals shall not be entertained. Ministry reserves the right to reject the submitted proposals in accordance with clause 33 of PPRA Rules.
