



Government of Pakistan
Directorate General of Religious Education
Ministry of Federal Education & Professional Training

SITUATION VACANT

Applications are invited from interested citizen of Pakistan including Gilgit-Baltistan and AJK fulfilling the following eligibility criteria for the post of Director General (DG) of Religious Education, Islamabad under Ministry of Federal Education and Professional Training, Islamabad on contract basis: -

S.No.	Criteria	Description
1.	Name of Post	Director General, Religious Education
2.	Qualification	Masters in Social Sciences with Islamic History / religious education as major subjects or related discipline from a recognized national/international university. Higher qualification i.e. M.Phil. and PhD or Advanced level studies and research regarding Islamic education/ Madaris education and its role in radicalization / de-radicalization of Muslim Society focusing Pakistani culture and its social dynamics shall be considered more suitable for the subject assignment being more relevant .
3.	Experience	Minimum 25- 30 years of multidimensional working experience with public sector organization along with 10 years' experience of leading organizations dealing with field or operational level assignments as well as 10 years' practical experience of working with well reputed educational / academics institutions as permanent or visiting faculty member. A person having exposure of high level national and international forums with experience of senior Management and Command positions from civil and military armed forces dealing with extremism and radicalization of society and Madaris education shall be preferred.
4.	Age & fitness	Not above 62 years on the day of publication of advertisement. Moreover, the candidate should be in good health mentally and physically with no handicaps.
5.	Tenure	1 years on contract basis
6.	Pay Package	PPS-12 (Project Pay Scale)(As determined by Finance Division till day)

Important Instructions:

- ✓ Application along with duly filled in Applicant's Information details with attested testimonials, should reach office of the undersigned within fifteen (15) days of publication of this advertisement.
- ✓ No TA/DA will be admissible for written test/interview.
- ✓ The shortlisted candidates called for test/interview, will have to bring original documents along with attested copies of testimonials/experience certificates.
- ✓ Applications that are incomplete or received after the due date will not be entertained.
- ✓ Competent authority reserves the right to cancel recruitment process at any stage, without assigning any reason.
- ✓ Application forms along with job description are available at the website of the M/O FE&PT (www.mofept.gov.pk)

Mr. Knawel Javed, Deputy Secretary (Admin.), M/o FE&PT.
Room No.112, First Floor, C Block, Pak. Secretariat, Islamabad.

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Directorate General of Religious Education, Islamabad
Ministry of Federal Education and Professional Training

Applicants Information Performa for DG DGRE (PPS12)

Photograph of
candidate

1. Name of Applicant:

2. Father's Name

3. Date of Birth:

4. Age:

5. CNIC No:

6. Domicile (District/Province)

7. Postal Address:

8. Permanent Address:

9. Nationality:

10. Phone/Cell No.:

11. Email ID:

12. Qualification:

(Including highest degree)

Degree

University

Year

i) _____

ii) _____

iii) _____

13. Other academic honors /achievements

14. Professional Experience of working
at operational level *command positions*.

15. Professional Experience of working

16. with educational institutions *(in detail)*

17. Experience in organizing conferences

as well as participation in international
conferences as speaker. (If any)

18. Research Publications (*If any*) _____
19. Proficiency in Computer Skills: _____
20. Demonstrable evidence of interest in and work _____
improve governance

(I do hereby solemnly affirm that above particulars provided by the undersigned are true and correct to the best of my knowledge and belief and nothing has been concealed or misrepresented.)

Date: _____

Signature: _____

JOB DESCRIPTION:

The selected candidate shall be required to perform (but not limited to) the following assignments:

- Being the Head of Administrative, Financial and Planning activities of DGRE
- The focal point in implementation and execution of activities according to its objectives.
- Strategic planning for effective implementation of the vision of DGRE in the country.
- Ensure day to day business of DGRE as per government rules.
- Coordination with all stakeholders and Federal Government Physically conduct supervisory visits and coordination with provinces / Areas of governments.
- Receiving VIPs and dignities (Pakistan & Foreigners)
- Monitor the DGRE operations in the regions
- Approve all internal and external hiring as per government rules
- Approve and ensure appropriate actions on all disciplinary cases as per government rules
- Approve all other matters related to DGRE functions.